Brodhead Memorial Pubic Library

May 9,2024

The Trustees of the Brodhead Memorial Public Library meeting was called to order at 4:15 by President Ann Anderson. Kirten Novy was absent at a school function.Jill Baxter was also missing.

The following were in attendance: Katrina Dunlavy, Cori Clark, Sabrina Meichtry and Nancy Nettesheim.

Motion to approve consent and to deviate from order if necessary was made by Katrina Dunlavy and seconded by Cori Clark. Motion passed.

MInutes for the April 11, 2024 meeting were accepted on a motion from Katrina Dunlavy and seconded by Ann Anderson. The motion passed.

Mayor Tom Simpson was introduced to the Board.

The Director’s Report was presented. There was a $193.06 deposit to the Bank of Brodhead for lost items and copier fees. There was a $500.00 anonymous donation deposited in the Sugar River Bank. The endowment has been deposited with the SCLS.

There were three reimbursements. All three are for Sarah Carpenter : $41.97 for pint jars from Blain’s Farm and Fleet; Kauffman’s Country Store for sourdough items and door prizes at a cost of $32.83; travel expenses to and from Stevens Point, dinner cost on May 3, 2024, at a sum of $173.73.

Motion was made by Ann Anderson to approve payment for the reimbursements to Sarah Carpenter. Motion was seconded by Cori Clark. Motion was passed.

Sabrina Meichtry made a motion to accept the financial report as given. Ann Anderson seconded. Motion passed.

In other business. The security cameras are up and operational; park and recreation department will mow the lawn; coffee station is up and running thanks to Friends of the Library. Director Bisbee is still waiting on quotes for HVAC. Tru Green contract needs review as pertains to library.

Director Bisbee presented our return on investment in terms of our programming goals and achievements. This includes applications for grants and the development of a library newsletter as well as the number of people served by the programming at the library and the increase in circulation

A motion was made to accept the Library Director’s Report. Made by Katrina Dunlavy. Seconded by Ann Anderson and approved by the Board of Trustees.

Cori Clark made a motion to accept the updates to the circulation policy as presented by the director. Ann Anderson seconded. Motion was accepted.

Future Agenda Items:

Policy reviews

Posting for Children’s Librarian position

Staffing Update.

Next regular meeting will be June 13, 2024

Motion to adjourn from Ann Anderson at 5:20. Second by Katrina Dunlavy. Meeting adjourned.

Minutes respectfully submitted by Nancy Nettesheim, secretary